

# Requirements for 1099s and W-2s for Businesses

IRS rules require the filing date of January 31, 2018 for both 1099s and W-2s.

In order for our firm to prepare and file your forms by January 31, information must be turned in to us no later than January 12, 2018.

## 1099s

The IRS requires that you file 1099s for cash and check payments made by your trade or business to individuals not treated as your employees. Non-incorporated partnerships and LLCs are also subject to this requirement.

*The payments include such things as:*

Contract Labor, Commissions, Director Fees and  
Other services provided to your business  
Dividends, Interest and Royalties  
Professional Fees  
Rents (other than to real estate agents)  
Attorney Fees for legal services  
Payments to attorneys for settlements

### Amount Requiring Report

\$600 or more  
\$10 or more  
\$600 or more  
\$600 or more  
\$600 or more  
ALL

## W-2s

You should be aware of what must be included on your employees W-2s for 2017 (see table below).

	Included in Gross Wages	Subject to FICA Tax
Wages	Yes	Yes
Christmas bonuses	Yes	Yes
Tips	Yes	Yes
Other compensation	Yes	Yes
Value of group life insurance policy in excess of \$50,000	Yes	Yes
Amounts paid to employees for business expenses under non-accountable plan or payments in excess of allowed amounts	Yes	Yes
Moving expenses	In some cases	In some cases
Scholarships and fellowship grants	In some cases	In some cases
Sick pay	Yes	Yes
Fringe Benefits	Yes	Yes
Automobiles furnished (personal mileage)	Yes	Yes
Club dues	Yes	Yes
Tickets to sporting events	Yes	Yes
Flights on company planes	Yes	Yes
Flights on commercial planes	Yes	Yes
Discounts on property or services	Yes	Yes
Financial counseling plan benefits	Yes	Yes
Education assistance payments	In some cases	In some cases
Legal and educational services	Yes	Yes
Retirement plan contributions (employer's match)	No	No
Health insurance coverage for more than 2% owners of S Corporations	Yes	No